TROYS
HOSPITALITY STAFF

**STAFF TIMESHEET**

STAFF NAME :

WEEK END FRI:

Our Pay week ends on Friday, and we require your times communicated **by Monday of the following week by 10am**, or faxed on 9290 1955

| date | client | job desc | start | break start | Breaks with start and finish time must be shown | break finish | finish | total hrs | managers name | managers signature |
|---|---|---|---|---|---|---|---|---|---|---|
| | | | | | | | | | | |
| | | | | | | | | | | |
| | | | | | | | | | | |
| | | | | | | | | | | |
| | | | | | | | | | | |
| | | | | | | | | | | |
| | | | | | | | | | | |
| | | | | | | | | | | |
| | | | | | | | | | | |
| | | | | | | | | | | |
| | | | | | | | | | | |
| | | | | | | | | | | |
| | | | | | | | | | | |

Staff's Signature.

Troys Hospitality Staff Pty Ltd ABN 74 002 897 958
Suite 1, Level 11, 89 York Street Sydney NSW 2000 / GPO Box 1518 SYDNEY NSW 2001
**T:** (02) 9290 2955 **F:** (02) 9290 1955 **E**: Info@troys.com.au **W**: www.troys.com.au